

R.D.S DEGREE MAHAVIDYALAYA KUNDABAI, MAYURBHANJ, ODISHA



INFORMATION BROCHURE

FOR ADMISSION INTO
1-YEAR DIPLOMA & 6-MONTH CERTIFICATE COURSE
(APPROVED AND FUNDED BY THE U.G.C. NEW DELHI)

SESSION: 2020-21



Website: <http://www.rdsdmkundabai.edu.in>
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INFORMATION BROCHURE FOR ADMISSION INTO 1-YEAR DIPLOMA & 6-MONTH CERTIFICATE COURSE FOR THE SESSION-2020-21

Established in 1993, R.D.S.Degree Mahavidyalaya, Kundabai, Mayurbhanj is one of the premier institutions of Higher Education in the state. It has been covered under Section 2 (f) & 12 (b) of UGC Act 1956 and is functioning as an Affiliated college under North Orissa University since 1999-2000. The college was accredited by NAAC with 'B' Grade in 2015. It has also been selected and approved by UGC as a Potential centre for running the Scheme (NSQF) for the session 2020-21.

INTRODUCTION

- ❖ The model by and large will be accessible to a large number of individuals of the community, offer low cost and high quality education locally, that encompasses both vocational skills development as well as traditional coursework, thereby providing opportunities to the learners to move directly to the employment sector or move into the Higher Education sector. It offers a flexible and open education system which also caters to community – based life-long learning needs. It has a synergistic relationship between the community, college and the job market.
- ❖ The Government of India has accepted this report and decided to introduce this scheme during the 12th Five Year Plan.

OBJECTIVES

The main objectives of the scheme are:

- (a) To make Higher Education relevant to the learner and the community.
- (b) To integrate relevant skills into the higher education system.
- (c) To provide skill based education to student's currently pursuing higher education but actually interested in entering the workforce at the earliest opportunity.
- (d) To provide employable and certifiable skills with necessary general education to Senior Secondary School pass-outs, not willing to join existing Higher Education system.
- (e) To provide for up-gradation and certification of traditional/ acquired skills of the learners irrespective of their age.
- (f) To provide opportunities for community-based life-long learning by offering courses of general interest to the community for personal development and interest.
- (g) To provide opportunity to move to higher education in future and to offer bridge courses to certificate holders of general/ vocational education, so as to bring them at par with appropriate NVEQF level.

COURSE OFFERED:-

1. Diploma Course in

- : Web Developer
- : Installing Configuring Management & Trouble shooting PC

2. Certificate Course in

- : Domestic Data Entry Operator

SELECTION PROCEDURE, FEES AND INCENTIVES:

- (a) The minimum qualification for admission into the programme is 10th For Certificate Course & +2 pass or its equivalent from any recognized Board/ Council/University for Diploma Course.
- (b) For admission into the programme offered by the college, preference would be given to the learners living in the local community, i.e., in the Mayurbhanj District. If requisite candidates from Mayurbhanj District will not be available, then the cases of the applicants of the other District will be considered.
- (c) Reservation at SC, ST, PH and other categories would be as per the existing policy of the state ,i.e., Government of Odisha.
- (d) There is no age bar for admission into the programme.
- (e) The course will be of 12 months duration for Diploma comprising two semesters with 60 credits & 6 month duration for Certificates course comprising one semester with 30 credits.
- (f) The maximum student intake is 50 and the minimum intake should be less than 15 and selection will be made on the basis the marks.
- (g) The applicants seeking re-entry into the course shall be given preference in admission over the new applicants.
- (h) A candidate has to pay a sum of Rs. 100.00 (Rupees one hundred)only towards application fee for the programme Diploma in **Web Developer**, Diploma in **Installing Configuring Management & Trouble shooting PC** & Certificate course in **Domestic Data Entry Operator** for the session 2020-21
- (i) The admission fees will be collected from the selected candidates at the time of admission in accordance with the fees structure to be decided by the Board of Management of the College, R.D.S. Degree Mahavidyalaya, Kundabai, Mayurbhanj. However, the maximum amount of admission fees will be within Rs. 1000/- per candidate for Diploma & Rs. 500/- per candidate for Certificate Course respectively.

PLACEMENT

Our college will have a placement cell to facilitate placement to pass out students. But placement cannot be guaranteed to all pass out students. It is subject to requirement of the Industry Partner(s) and demand in the job market.

PROCEDURE FOR APPLICATION

- i. Application Forms and the Information Brochure can be obtained from the College Counter on payment of Rs.100.00 (Rupees one hundred)only in cash between 11.00 A.M & 2.00 P.M. on working days from 1st October to 15th October 2020. The same can also be downloaded from the college website www.rdsdmkundabai.edu.in . However, in case of downloaded application form, the candidates has to deposit a sum of Rs. 100/- (Rupees one hundred only) towards application fee at the time of submission of application form. **The last date of submission of filled in application form is 1st October to 15th October 2020 by 2:00 PM.**

- ii. The applicants are required to fill-in the form and furnish necessary information as required therein. They shall fill-in the main application form(s) , Acknowledgement/ Index Card. The applicant is advised to collect the index card while submitting the form. The out station candidates may send their application form along with relevant documents through registered post/Speed post to " The Principal, R.D.S. Degree Mahavidyalaya, Kundabai, Mayurbhanj- 757087. All such applications sent through post must be super-scribed with "APPLICATION FOR ADMISSION INTO DIPLOMA IN **WEB DEVELOPER, INSTALLING CONFIGURING MANAGEMENT & TROUBLE SHOOTING PC & CERTIFICATE COURSE IN DOMESTIC DATA ENTRY OPERATOR. ALL APPLICATIONS DULY FILLED IN MUST REACH THE COLLEGE ON OR BEFORE THE LAST DATE, i.e., 15th October 2020 by 2:00 PM.**
- iii. Documents to be submitted along with the application form (All self-attested documents are to be written "**Submitted by me**" and **signed by the candidates.**)
 - a. Self attested copy of Mark Sheet of +2 pass or its equivalent Examinations.
 - b. Self attested copy of Board Certificate of H.S.C/ Matriculation or its equivalent Examinations.
 - c. Self attested copies of caste certificate (in case of SC/ST/PH candidates) . Ex-serviceman certificate along with discharge certificate /physically Handicapped certificate, whichever is applicable.
 - d. Self attested residential certificate or any proof for residence like Voter ID Card or AADHAR card etc.
 - e. Filled in format for index card and intimation Letter.
 - f. Two No. Of self addressed envelopes of size 10' x 6'

RESERVATION OF SEATS:

The seats will be reserved for different categories like SC/ST/PH/ Ex-Servicemen etc. as per the existing **State Government Rules** for admission.

ADMISSION INFORMATION

- i.) Selection list will be notified on the Notice Board of the College and in the College web site www.rdsdmkundabai.edu.in
- ii.) Selected candidates will be intimated through Registered Post on due time.

CONDITIONS FOR RUNNING THE COURSE:

The admission to the above programme is subject to the following conditions:

- (I) The programme won't run if less than 15 candidates would be available for admission for 2020-21 academic years.

INTERPRETATION OF RULES:

In matter of dispute relating to any of the rules and procedure the decision of the Principal shall be final and binding.

CHANGES IN RULES:

The rules / information given herein are subject to change at time.

DRESS CODE:

The details of college uniform will be intimated to the students on the date of admission.

NO STUDENT SHALL BE ALLOWED INTO THE CAMPUS WITHOUT PROPER COLLEGE UNIFORM.

Students taking admission into this course are not allowed to take part in the college election; neither can they participate in any of the competitions organised by the students Institution

AUTHORITY:

In case of dispute on any other matter, the interpretation and decision of the Principal R.D.S. Degree Mahavidyalaya, Kundabai, Mayurbhanj shall be final and binding.

**Sd/-
Principal
R.D.S. Degree Mahavidyalaya
Kundabai, Mayurbhanj**